

New families

Step by Step 2022 application for care

- Enrolments for new families will open **Tuesday 5th October, 2021**

To enrol your child, follow the steps below:

1. Please click on the below link, Click on “ENROL” and complete your child’s details (**Do not** click on “Login” –you can not add a new child from the log in button.)

** Please note:*

To add second parent details, please click on “2nd parent- Yes” after completing Parent 1 details.

In the “Emergency Contacts and Authorisations” section, please click on “add person” to enter more contacts after you have completed details for the first contact person.

Do not add any bank details, as we don’t use an automatic deduction facility.

New Lambton South site to enrol- <https://newlambtonooshbasc.hubworks.com.au/>

2. Go to NLDOOSH website <https://newlambtondistrictoosh.com/> and click on “New Families” to complete a new family application for care.

*** All details must be completed along with acceptance of the centres’ “Terms and Conditions”** <https://newlambtondistrictoosh.com/policies/>

- **Priority**

In accordance with our policy the priority of enrolment for NLDOOSH is as follows:

1. Existing families with a current enrolment.
 2. New Lambton South families according to the centre’s waitlist and in accordance with NLDOOSH lease agreement.
 3. New Lambton Public according to centre’s waitlist and bus considerations.
- New families will be notified by the end of Term 4 if they are successful in securing sessions via email. Any session that are not secure will be waitlisted.
 - Fees will be charged from the day the classes commence for their child. If a parent choses not to send their child to OOSH for any sessions at the beginning of their enrolment, Centrelink will not pay subsidy for the absent sessions. Parents will be responsible for paying for the full fee of those sessions.
 - Centrelink considers a Complying Written Arrangement (CWA) to commence on the day a parent submits a booking request. If a child doesn’t attend OOSH within 14 weeks of that date, the CWA will lapse. Parents of new enrolments will be contacted by email within 14 weeks of the start of Term 1 2022 to re-confirm their CWA.